



# 10 6 – SymfoS Training Platform and virtual trainer network (Lead: Caminos)

[www.symfos.eu](http://www.symfos.eu)



Co-funded by the  
Erasmus+ Programme  
of the European Union

## IO 6 – SymfoS Training Platform and virtual trainer network (Lead: Caminos)

The SymfoS Training Platform is the key instrument for ongoing training, Quality Assurance and promotion of the SymfoS method for a broader use. The main functions are the following:

- It provides information about the project aims and activities.
- It stores all project resources, available for download in multiple languages.
- It presents and provides contact information of certified SymfoS Trainers in Europe.
- It's a Training platform providing extra training resources and materials, case studies and a forum space for user-trainer interaction.

IO 6 – 1 – 3: results available in the Intranet: <https://hafelekar.info/symfos/io6-training-platform>

Direct access to the Website: [www.symfos.eu](http://www.symfos.eu)



The screenshot shows the SymfoS website homepage. At the top left is the SymfoS logo. To the right are flags for the United Kingdom, Germany, Spain, and Italy. Below the logo is a navigation menu with items: Home, News, Events, Results (with a dropdown arrow), Partner, SymfoS Trainers, Trainer-Area (with a dropdown arrow), and Forum. The main content area features a large image of a vinyl record with a colorful, blurred effect. Below the image is the heading "The SymfoS Project" in a dark red font. Underneath is a quote: „The world is a forest of symbols and they need to be interpreted“ (U. Eco). The text below the quote explains the role of symbols in coaching and guidance, mentioning that symbols provide an additional language and help in goal setting and entrepreneurship.

## MAIN AIM OF IO6:

The SymfoS Training Platform was and still is the key instrument for ongoing training, quality assurance and promoting the SymfoS method for a broader use. All final results have been published on the website to create interfaces from SymfoS learning outcomes to existing tools. For use as a training platform, we included additional material for trainers (e.g. various case studies, training material, templates and guidelines) in the Trainer-Area.

This platform will further support the sustainable implementation of the SymfoS Method by announcing training and supervision opportunities in all partner countries. After project lifetime, it will be used for QA and CIP issues and for all project-partners as a marketing platform to sell train-the-trainer courses and individual coaching for the target groups. A respective memorandum of understanding has been set up during project preparation.


The SymfoS platform will stay a sustainable competence centre for the SymfoS methodology. This IO mainly aims to Career Guidance officers to provide knowledge and exchange about the SymfoS method. But also VET-Managers and Education policy makers are target groups to facilitate further implementation of project results into VET-Providers and National Guidance Systems.

**The website will be maintained at least five years after the finalisation of the SymfoS project.**

All results published on the Website are saved on the servers of Hafelekar and Caminos and also available on the intranet of Hafelekar.

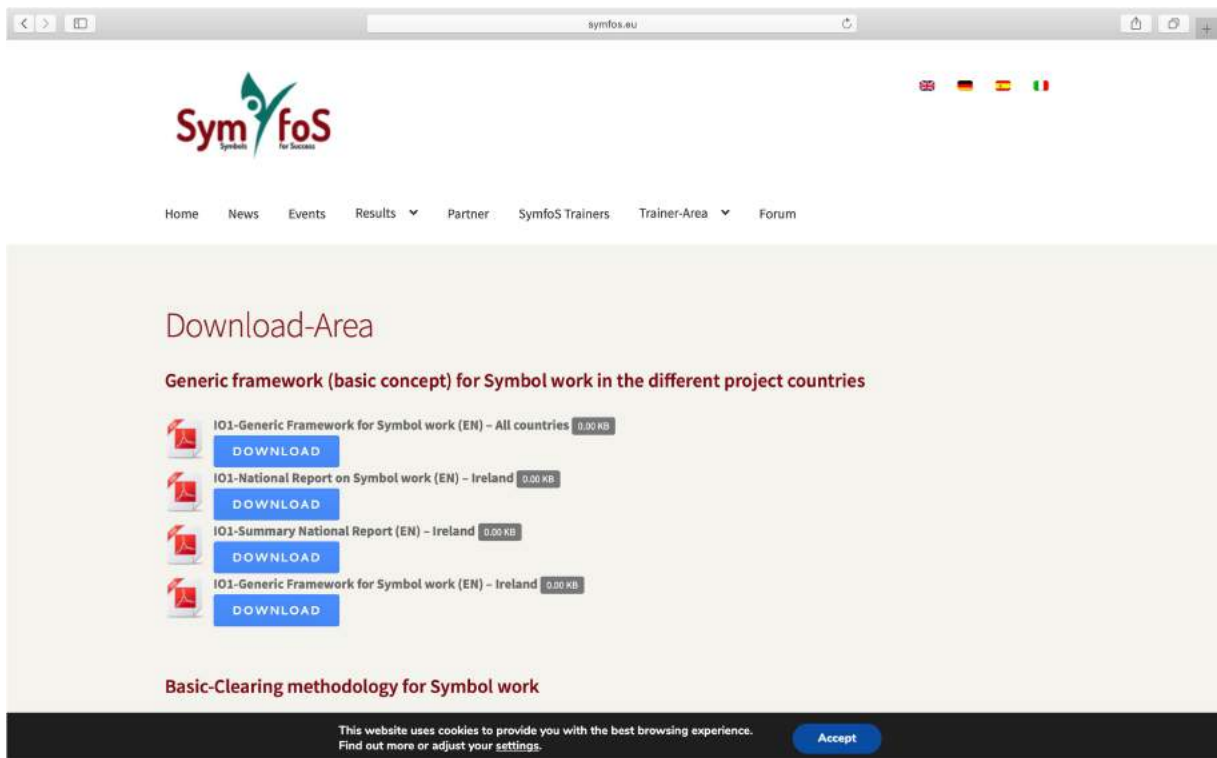
## NARRATIVE REPORT ON IMPLEMENTATION:

**What we achieved so far: the website will be further used by all partners for marketing purposes**

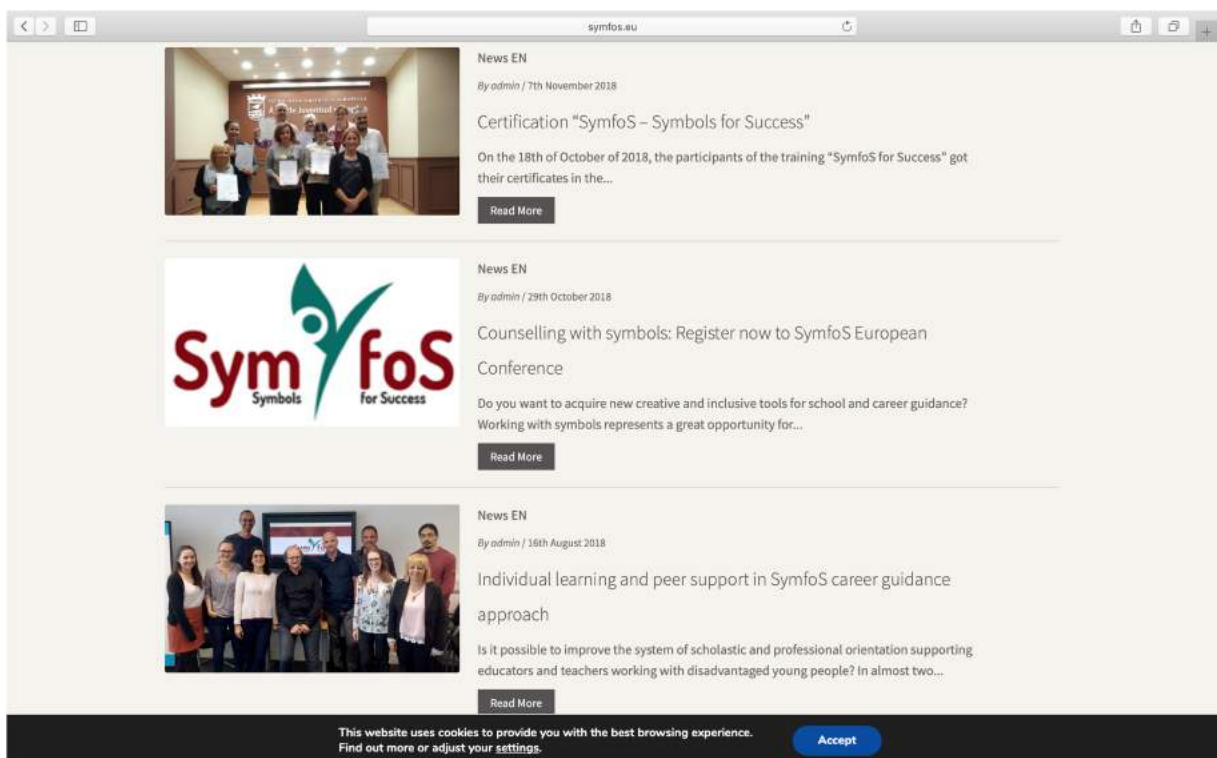
- We used the website to transfer all relevant content from the former ESF project directly to all partners, which enabled us to create content in all partner languages sooner as planned. The pedagogical and didactic concept has been developed in time as well as the graphical and technical concept for the EN beta version.
- The national versions in ES, DE and IT have been created 
- Log in to backend and frontend and short explanations to all partners how to use the CMS was created. This enables all partners to constantly upload new content at an early stage of the project.
- All partners translated the additionally created contents regarding the *Results, Download Area* etc. to their national language and those translations were uploaded.
- The final results of IO1, IO2, IO3, IO4, IO5 and IO7 were uploaded under *Results* in all languages and the download areas of the webpage and are available for free.



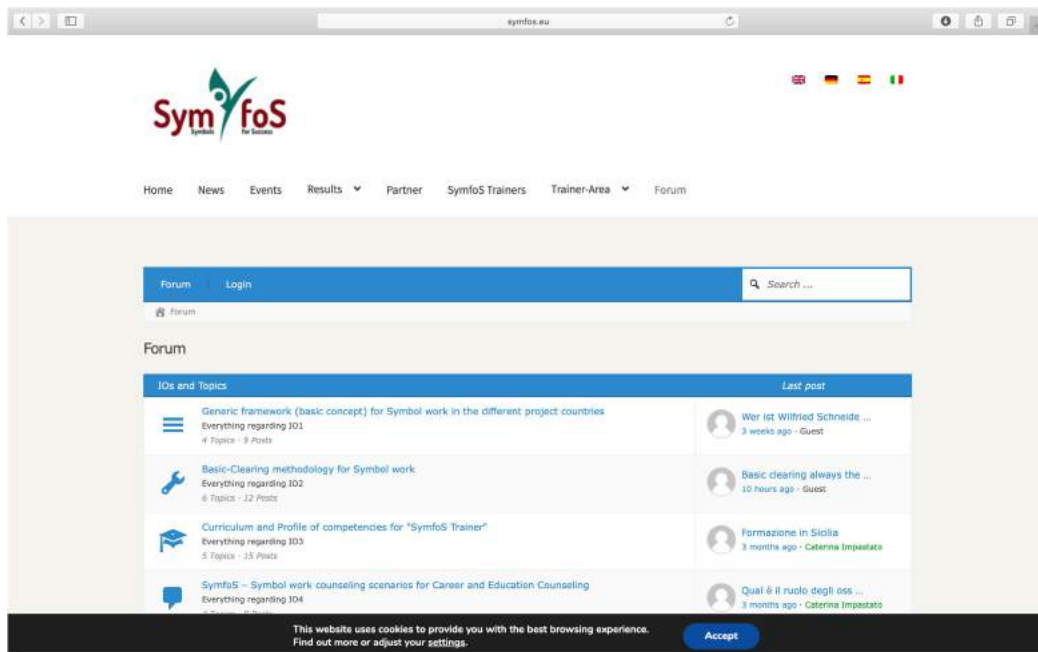
- The *Download Area* was changed to a more user-friendly design.



- The partners shared news on the project development in the respective area.

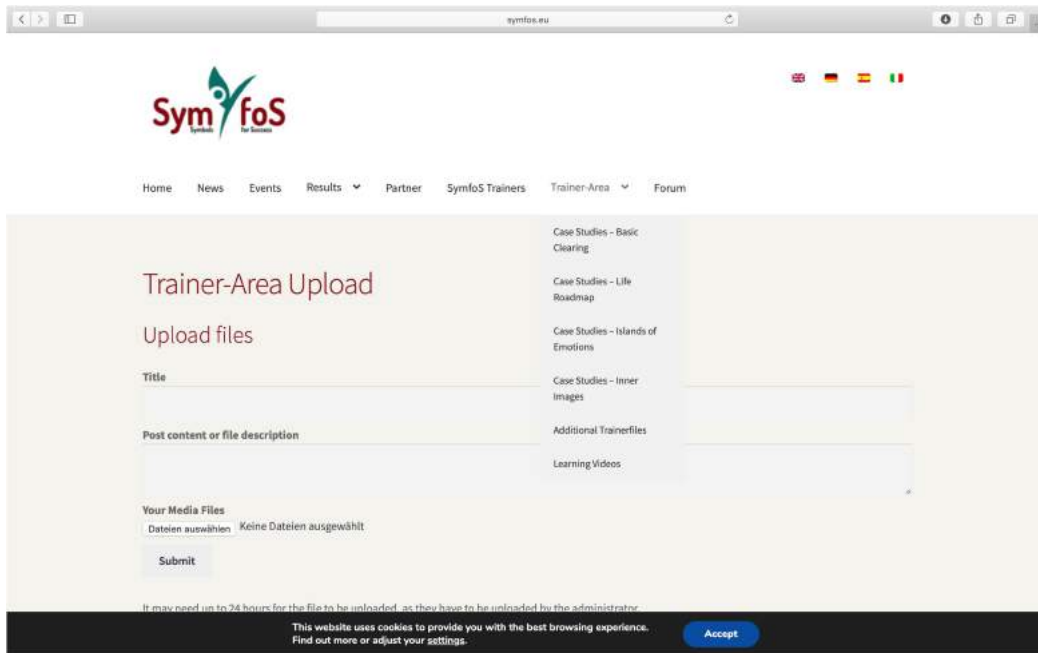


- We presented a draft for the virtual trainer network; a forum with different themes was installed and has been filled with contents by the partners

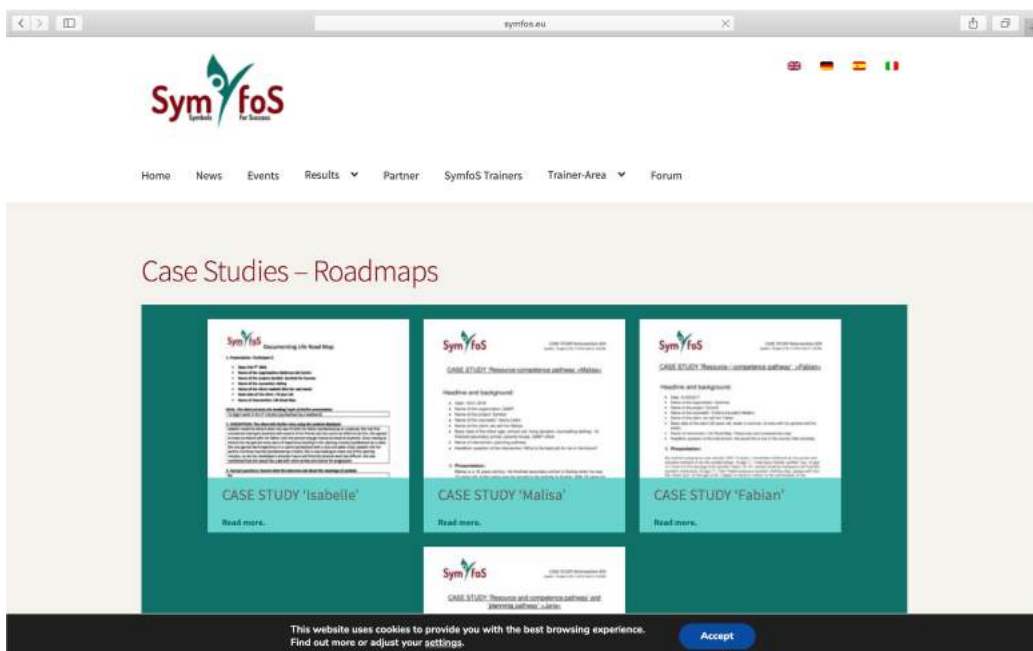


- The area for Case studies was created in all languages and Case Studies in English have been uploaded; The case studies were presented in different sections which were the same as the interventions:
  - Basic Clearing
  - Life Roadmap
  - Islands of Emotions
  - Inner Images
  - Additional Trainer Files
  - Learning Videos

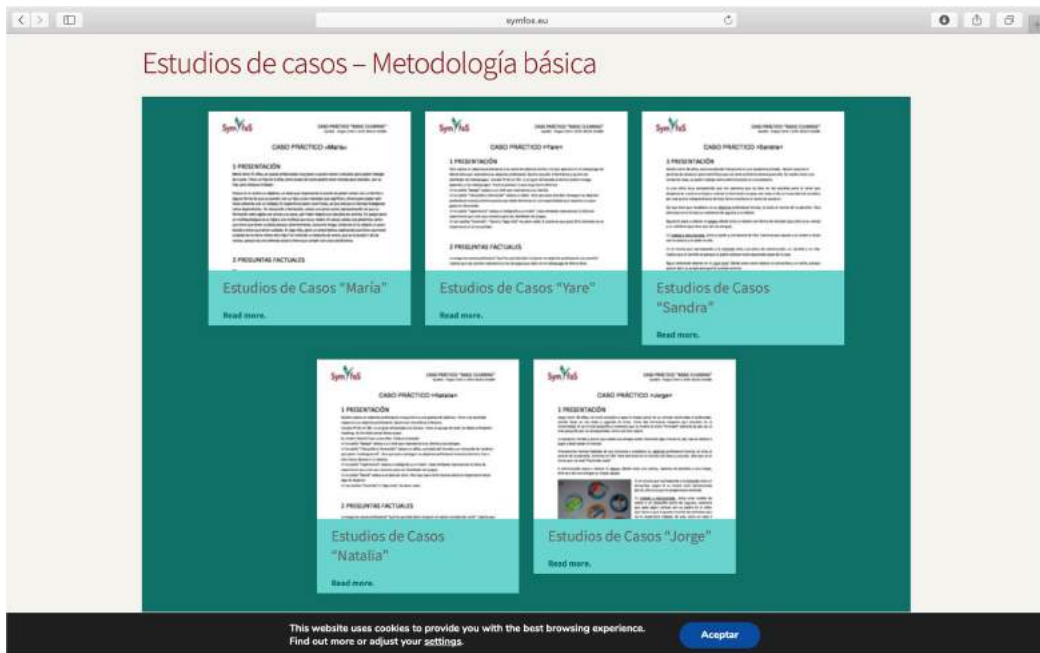




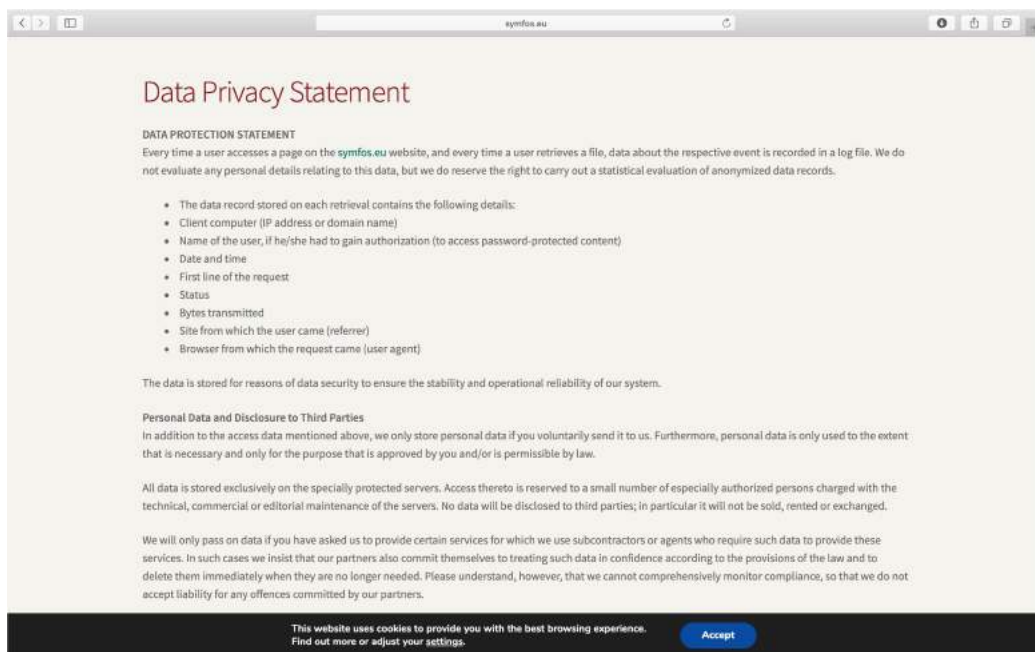
- Then, as soon as delivered by the partners, case studies in all other partner languages followed and were uploaded too.



- Continuous upload of new case studies was done within the next months



- The Data protection was updated and adapted to the new European regulations in 2018, also the cookie notice was added.





- We created personal access logins for trainers (which were under development as there were still new trainers joining the SYMFOS community)
- The website was connected to Facebook and the Facebook group
- General Flyers and youth flyers have been uploaded





**“Your future depends on what you do today!”**  
-Mahatma Gandhi



**Test SymfoS, an alternative and creative method to set your goal and take the first steps to reach it**

**How it works:**  
With the help of trusted consultant and peers you can discover your competences and skills and think about how to use them, at school, at work and in your private life.

You decide which topics to discuss, who will support you and what goal to achieve, for example:

- 🔥 Become better in Science! (or another subject, in which you feel weak)
- 🔥 Target your education path
- 🔥 Be prepared for desired job or internship position
- 🔥 Create a successful school or personal project to enhance your CV

**Why SymfoS is different:**  
We will use special materials that help reflection and discussion. There are no questionnaires to fill in and no interviews. Symbols will be your extra language to communicate in a creative way and with no pressure.



“It is about self-empowerment”

“It is a very easy way to reflect, through symbols and discussion”

“You see what you are and where you want to go”

**Do you want to try this creative and innovative counselling service?**

Contact:

Tel.:

Email:

[www.symfos.eu](http://www.symfos.eu)



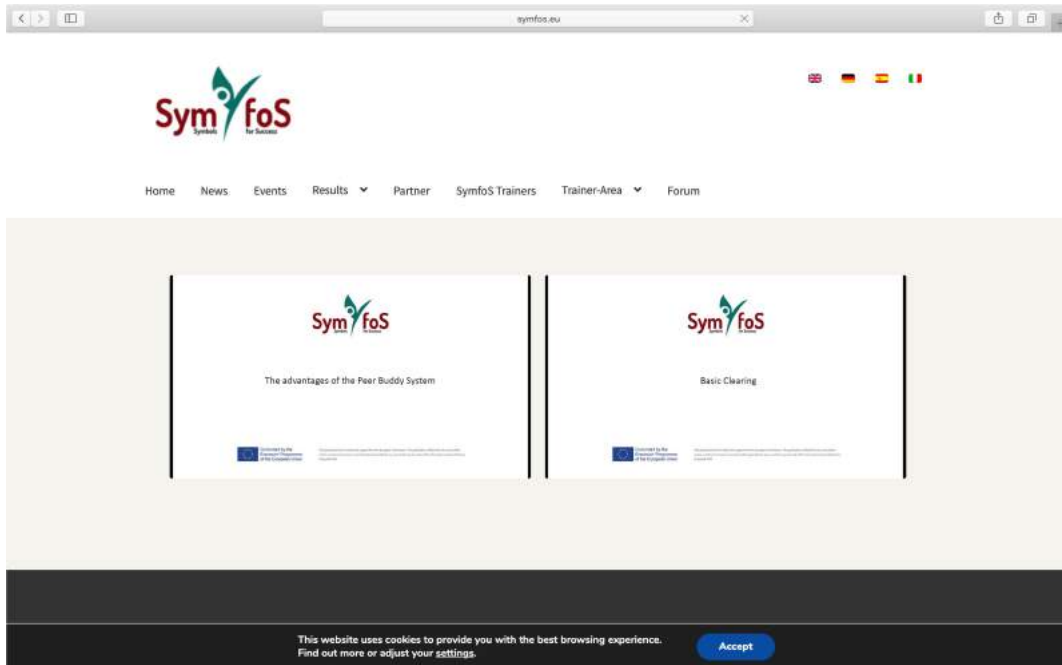
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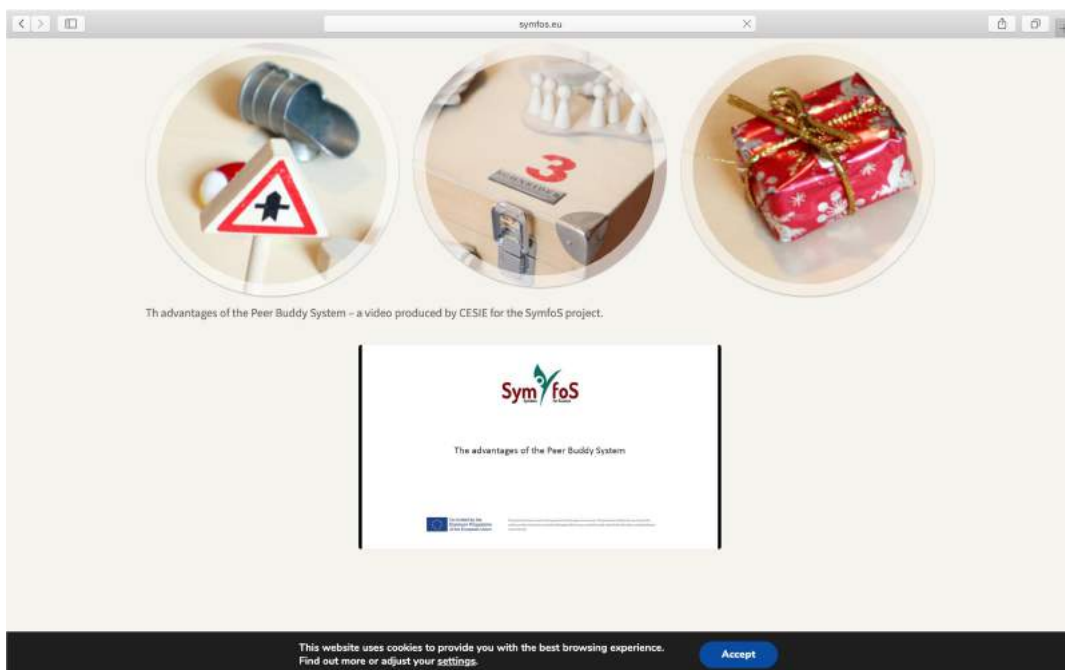




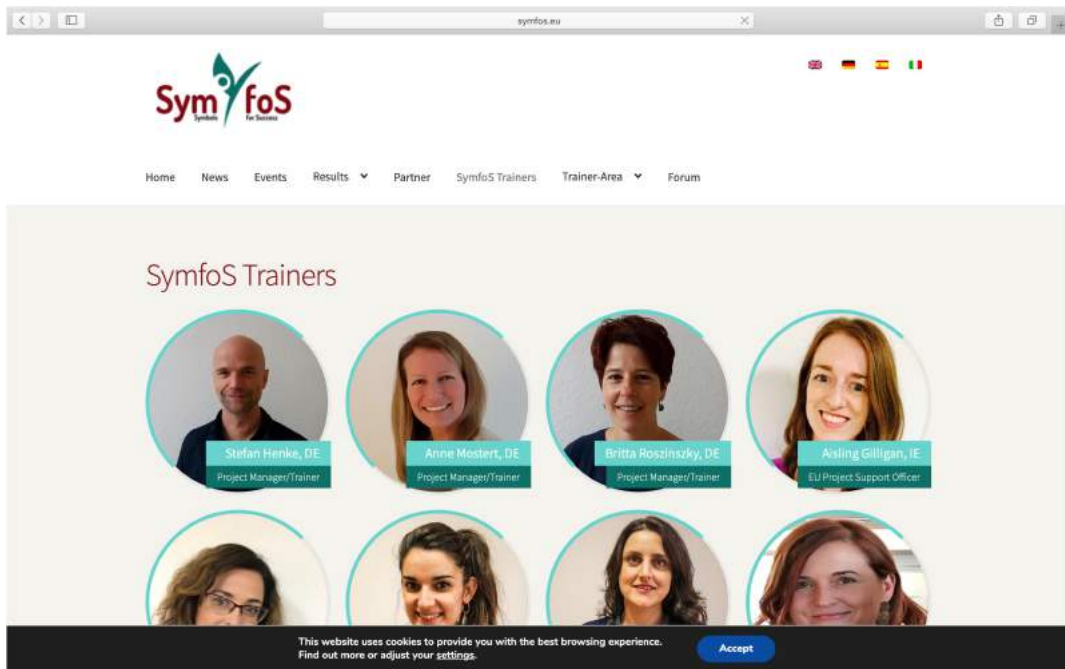
- A Module template in Wordpress for video upload has been selected
- Partner videos have been edited and uploaded on to YouTube and the website



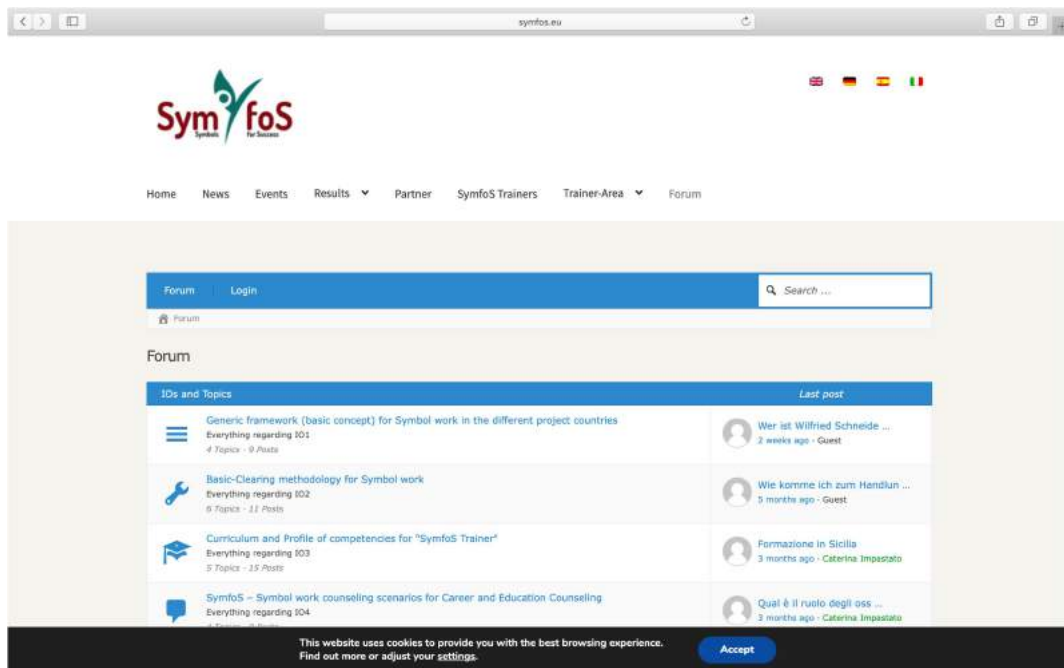
- Preference video of each partner country has been presented on landing page



- New SymfoS trainers of each partner country have been added to the trainer area, so that at the end there are 19 certified trainers who delivered their photo and information



- The forum has been continuously managed by the partners and the website administrator



- The CMS system (Wordpress) and website plugins have been updated in the backend according to new CMS releases and security updates – necessary for security reasons and to keep the website running correctly
- The login was removed and the website was set to open access

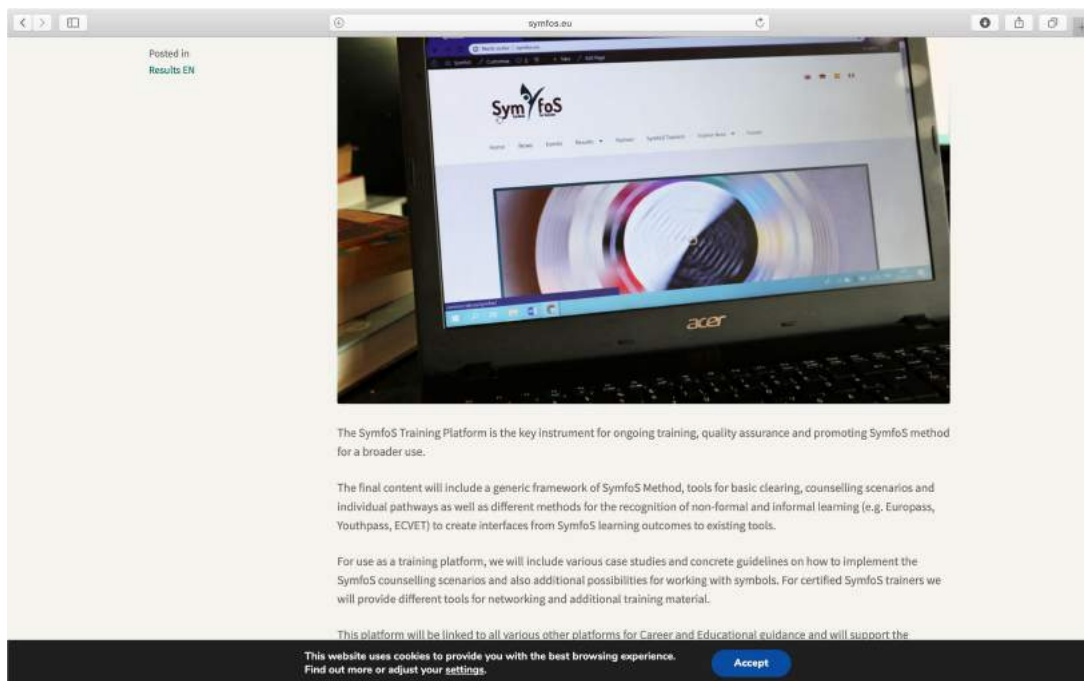


## The final result: SymfoS Training Platform and virtual trainer network

The final SymfoS Training platform is available in all partner languages (EN, IT, DE, ES) and provides information on the project itself, the target group and the methodology. It contains all project results and dissemination material in the *Download Area*. The development and maintenance of the SymfoS website and platform ([www.symfos.eu](http://www.symfos.eu)) is under responsibility of Asociación Caminos. All partners contributed to update events and news sections, Trainers' materials and are still active in the Forum.

The platform is structured in the following sections:

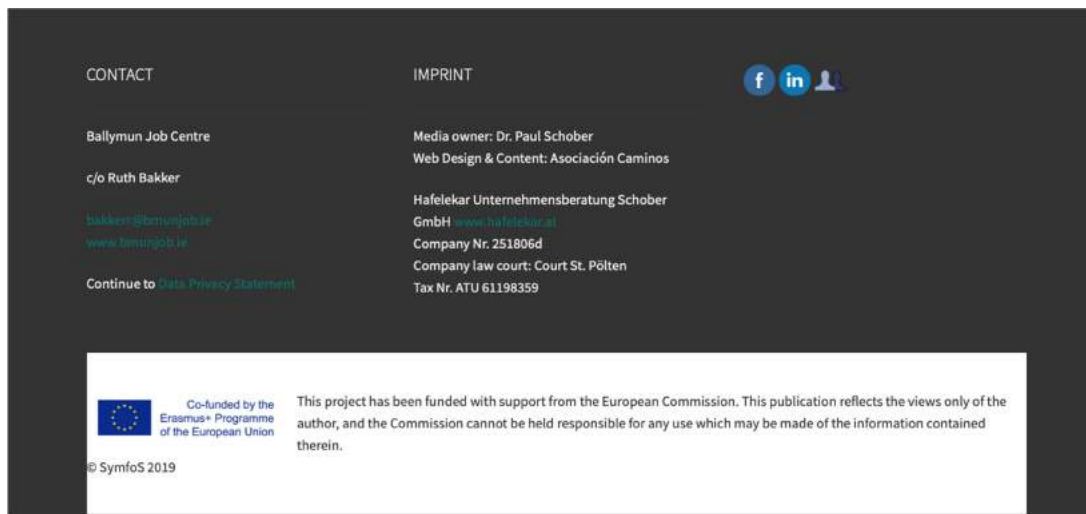
- Home
- News
- Events
- Results
  - Download Area
- Partner
- SymfoS Trainers
- Trainer-Area
  - submenus sorted according to the case studies and project material



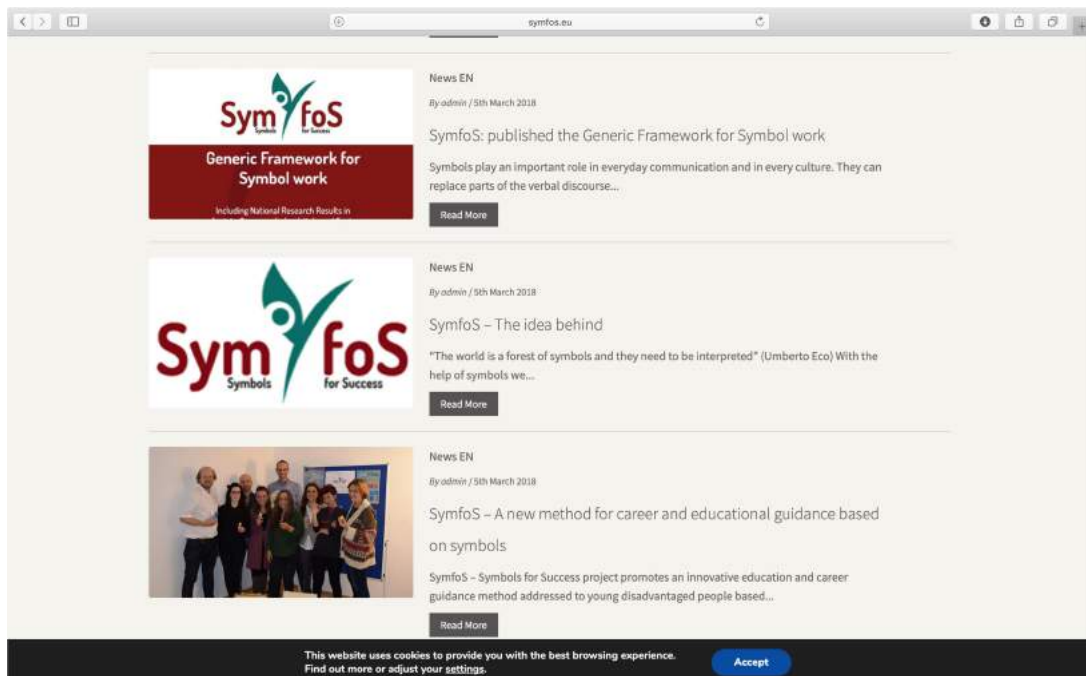
- Forum

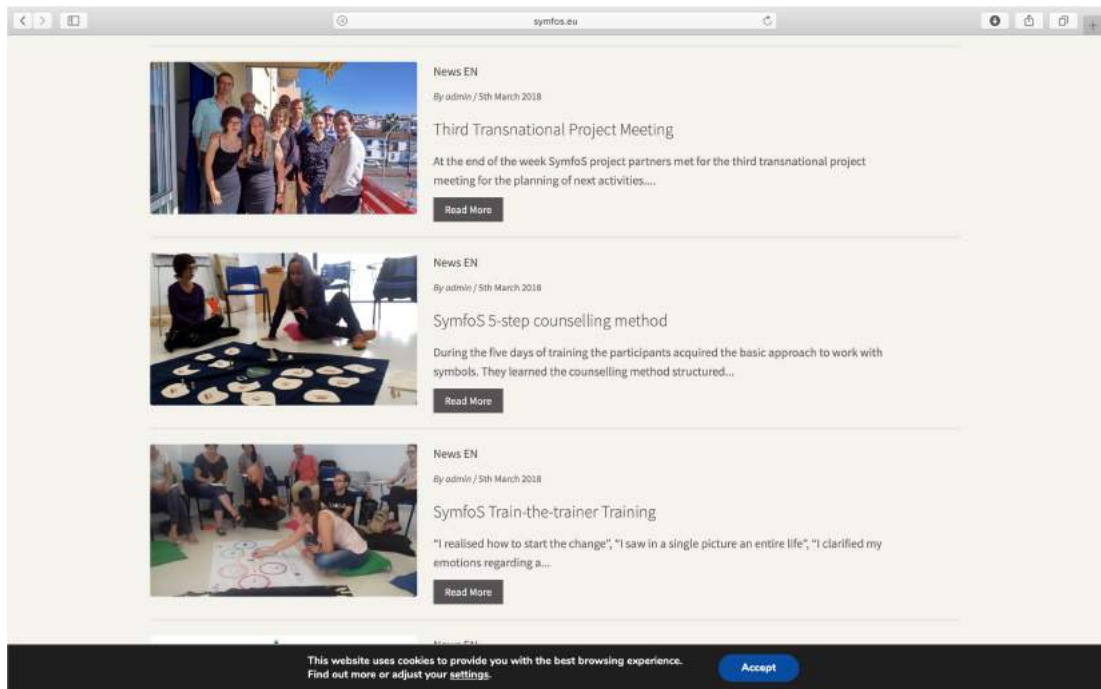


In the HOME SECTION the general information on project objectives, target groups and methodology can be found. In the footer the Disclaimer for the co-funding by the Erasmus+ Programme of the European commission is visible.

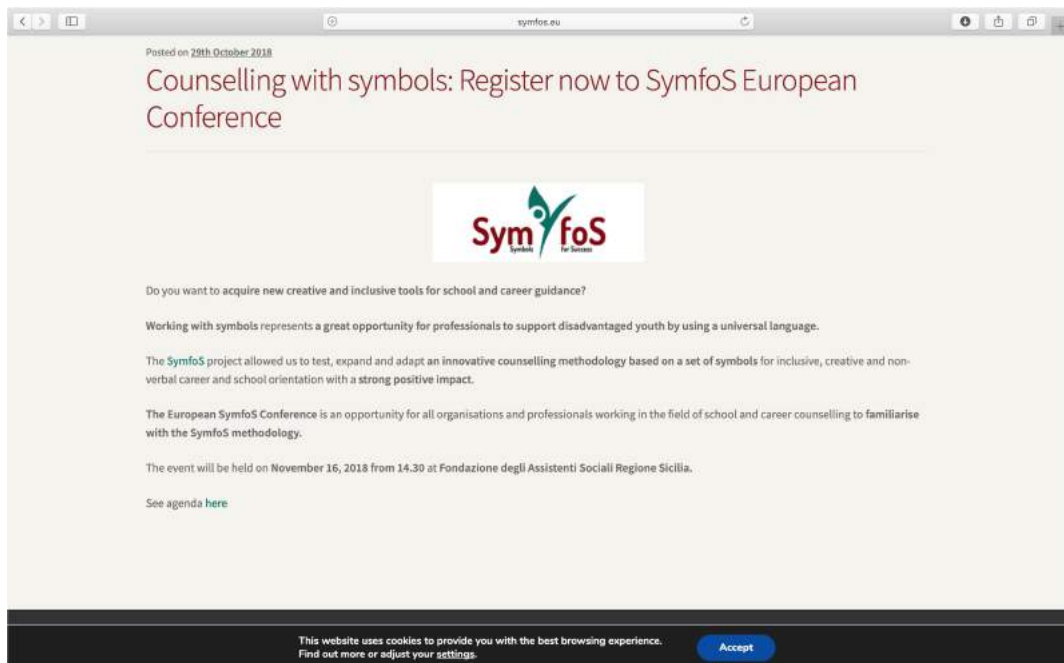


In the NEWS SECTION partners inform about news during the project progress. The news page consists of a blog space where all articles about the projects progress and results re posted in EN, DE, IT, ES. The footer provides also links to the social networks (Facebook and Facebook group)



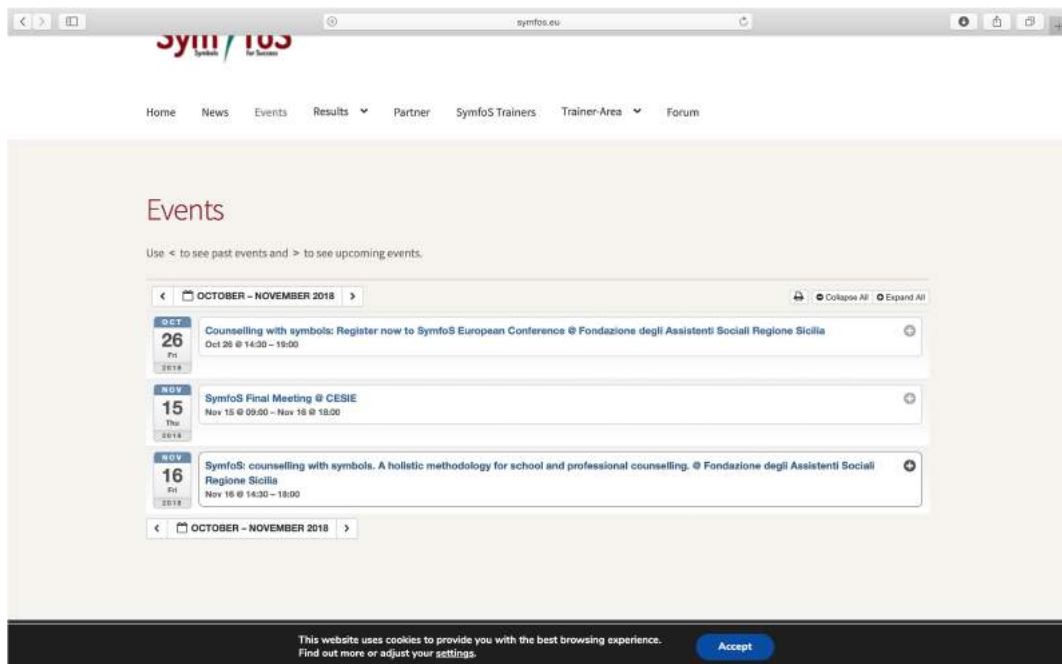


As well as the option to register to upcoming events:





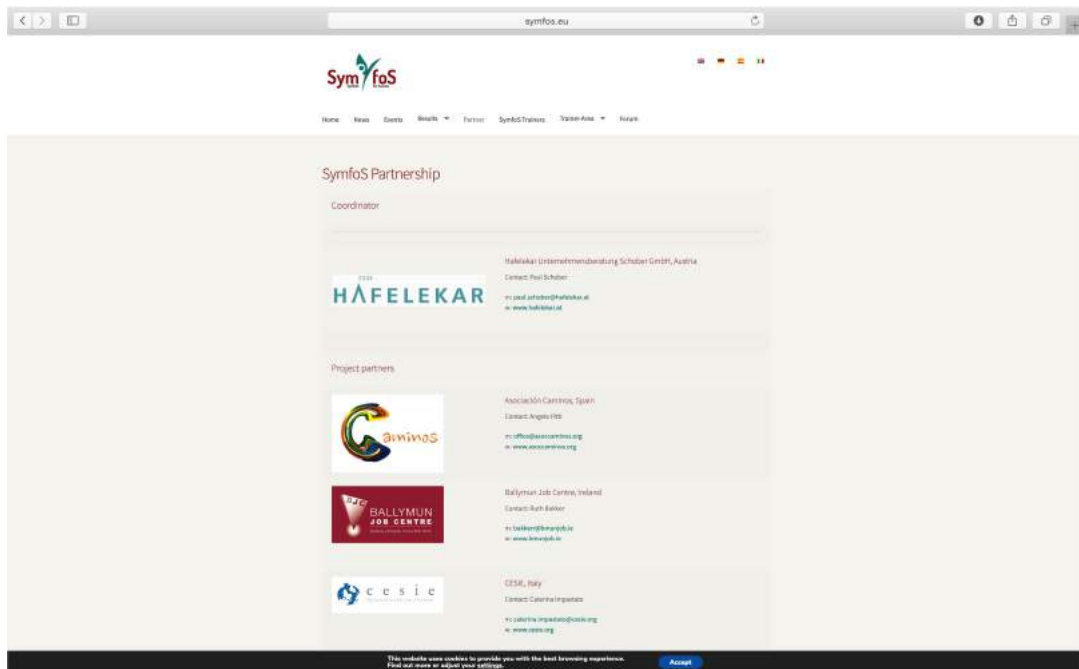
In the EVENTS SECTION an archive on upcoming events can be found. Each event contains further information like description or agenda.



The RESULT SECTION provides detailed description of all Intellectual Outputs developed in the project and in the DOWNLOAD AREA all final results in all partner languages can be downloaded for free.

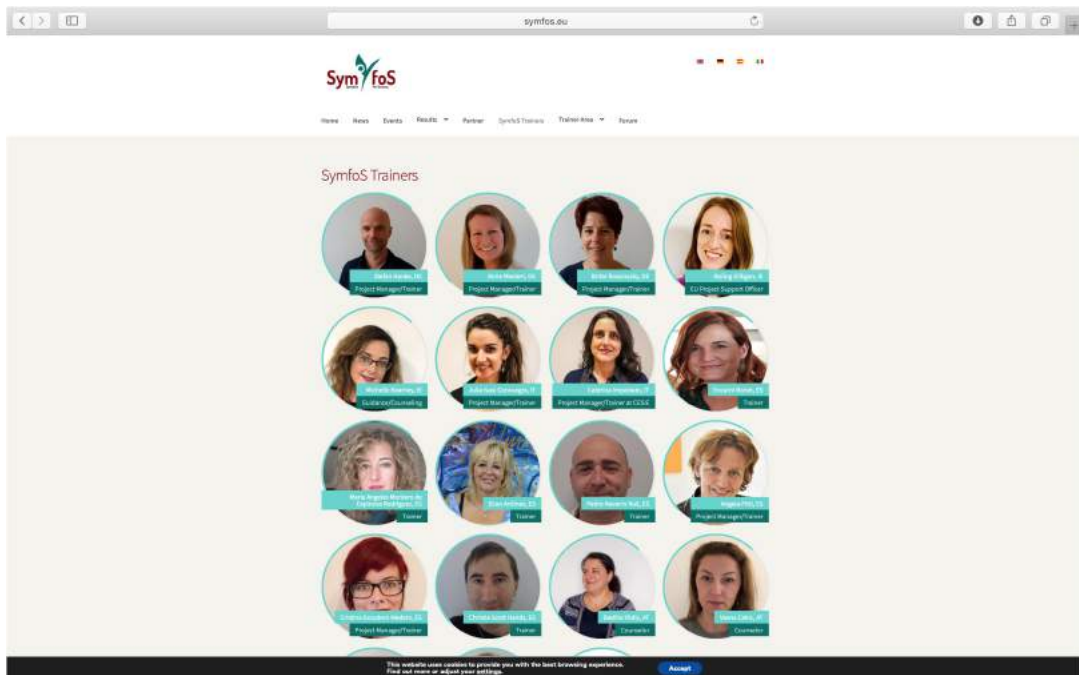


The PARTNER SECTION provides an overview of the collaboration between the partners and the main contact information of each partner involved in the project. The logos of the partners are linked to the partners institutional websites.

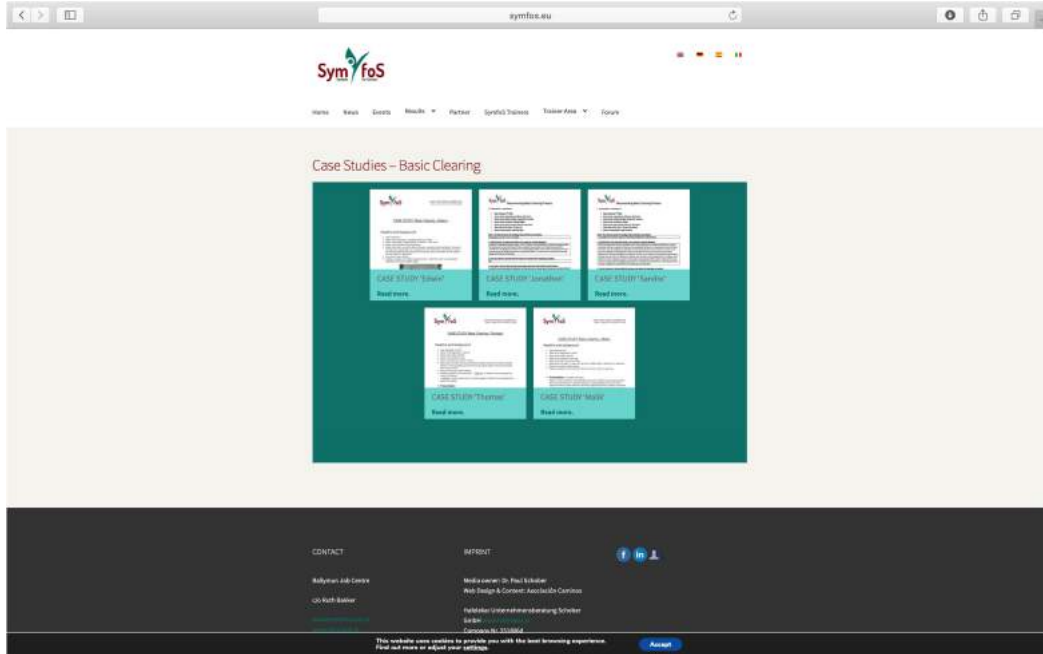


The learning area of the Platform which was updated in March 2018 consists of 3 Main parts:

- 1) The SYMFOS TRAINERS SECTION which presents the certified trainers in each partner country. Each trainer is presented with a short biography, photo, email and country.



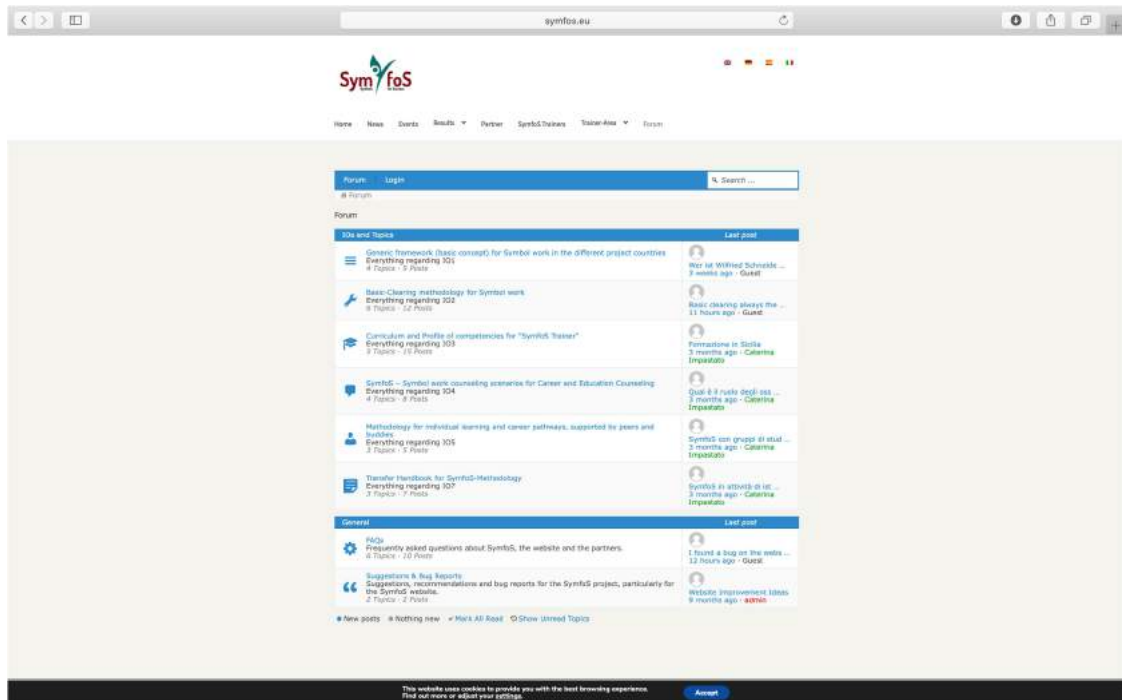
- 2) In the TRAINER AREA case studies and additional training materials (like concept notes, templates,...) can be downloaded under the specific intervention section. The information and cases are available in all partner languages and for all kinds of interventions of Symfos.



Also the learning videos can be found in this section. There are different videos from all partners so that we cover information in all partner languages.



- 3) The FORUM, which is open to public, serves for exchange on FAQs and other practical information on the methodology and the interventions.



#### SymfoS Platform Performances:

The platform has been on-line since January 2017. From January 1<sup>st</sup> 2017 to March 3<sup>rd</sup> 2019 the platform had: Users 1920 and Sessions: 3564

For further information please contact:

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## Project Coordinator

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